

## **Criminal Justice Information System (CJIS) Advisory Committee Meeting Summary**

**Date:** November 4, 2004

**Location:** Iowa Judicial Branch Building, Room #165

**Hours:** 10:00 a.m. – 2:00 p.m.

**Members Present:** Dennis Anderson, Doug Strike, Mary Tabor, Lois Leary, Dennis Henderson, Tom Becker, Robert Sosalla, Leesa McNeil, Gary Maynard, Larry Murphy, Larry Grund

**Members In Absentia:** Robert Dvorsky, Helen Miller, Lance Horbach, Steve Kettering, Mike King, Mike Riepe

**Others Present:** David Meyers, Dick Moore, John Baldwin, Jim Day

**Actions Taken:** 1) By unanimous consent the Committee agreed to the following meeting dates in 2005: January 11, February 24, March 31, April 26, May 24, June 28.

2) By unanimous consent the Committee agreed to the following agenda items for the December 7, 2004, meeting: a.) A presentation from representatives from Datamaxx on project Kaleidoscope, b.) A presentation from representatives of the Judicial Branch and the Department of Corrections on the electronic pre-sentence investigation project, and, c.) A roundtable discussion on the status of the CJIS Plan RFP.

3) Sheriff Anderson appointed the following persons to the CJIS Plan RFP Review Sub-committee: Larry Murphy (chair), Larry Grund, Robert Sosalla, Tom Becker, Lois Leary, Dennis Henderson, David Meyers, and John Baldwin. Additionally, Jim Day will serve in an advisory capacity.

4) By unanimous consent the Committee accepted the report of the Case Management Sub-Contracting Sub-Committee.

### **Meeting Highlights:**

- Larry Murphy, Chairman of the Case Management Sub-Contracting Sub-Committee, gave a presentation on the status of the sub-committee's activities. Mr. Murphy presented a technical acceptance review matrix developed by the sub-committee to be included when sub-contracting with the County Attorney Case Management Project Team. A question and answer period followed.
- David Meyers, Iowa's CJIS Coordinator, presented the Committee with information concerning Iowa's open meetings law as well as an update on the status of the Committee's CJIS budget request to the CJIS Board. Additionally, Mr. Meyers informed the Committee that an official CJIS web site has been developed which contains detailed information about Iowa's CJIS initiative. That

web site can be accessed at <http://www.state.ia.us/dhr/cjip/index.html>. The Criminal Justice Information Systems Initiative information is listed under the “Special Initiatives” link on the left side of the page.

- David Meyers, Iowa’s CJIS Coordinator, presented the draft RFP Plan document developed by the CJIS RFP Drafting Sub-Committee to the full Committee for their consideration. A lengthy discussion followed during which time the Committee made numerous changes. Those changes will be incorporated into the draft and re-submitted electronically to the Committee for additional review.

**Next meeting:**

Tuesday, December 7, 2004  
10:00 a.m. – 2:00 p.m.  
Large Conference Room (#165)  
Iowa Judicial Branch Building  
1111 East Court Avenue  
Des Moines, Iowa 50319